

## SMART Goal Worksheet

Make it **S**pecific: What do you want to accomplish?

Make it **M**easurable: How will you know when you have accomplished your goal?

Make it **A**ttainable: How will you know when you have accomplished your goal?

Make it **R**elevant: Is the goal worth working hard to accomplish? Explain.

Make it **T**imely: By what date will the goal be accomplished?

## Personalized Professional Goal

Goal: What do you want to achieve?

Actions: How will you accomplish your goal?

Evidence of goal attainment: How will you know when your goal has been met?

## Supporting Personalized Professional Goal

Staff: \_\_\_\_\_

**Actions:** What actions can I take to help you attain your goal?

**Resources:** What resources can I provide to help you attain your goal?

**Training/PD:** What training/professional development can I provide to help you attain your goal?

## Resources

- [www.naeyc.org](http://www.naeyc.org)
- <https://degreefindern.aeyc.org/>
- <http://www.naeyc.org/publications>
- <https://www.childcareexchange.com/home/>
- <http://www.cdacouncil.org/index.php>
- <http://home.edweb.net/>
- <https://www.earlychildhoodwebinars.com/>
- <https://www.collabforchildren.org/>
- <http://www.tymthetrainer.com/onlinetraining.html>
- <http://www.texasaeyc.org/>